



# Skip-A-Loan Payment Request

I would like to skip a loan payment: Month: \_\_\_\_\_ Year: \_\_\_\_\_

**Yes** I understand that this coupon may be used for Auto, Signature, Recreational Vehicle/Boat, and Share Secured Loans at the cost of \$35 per loan\*

Member Name(s): \_\_\_\_\_

Member Account Number: \_\_\_\_\_

Loan Description(s): \_\_\_\_\_

Daytime Phone Number: (\_\_\_\_\_) \_\_\_\_\_

Email Address: \_\_\_\_\_

Transfer \$35 Fee From:     Share Savings     Checking     Check Enclosed

\* All requests to skip a payment must be approved by the Loan Department. By signing this request, you agree to amend the terms of your original agreement and to repay the entire unpaid balance and accrued interest. Interest will continue to accrue on unpaid loan balance during the no payment period. Mortgages, Home Equity Products, Lines of Credit, Visa Credit Card Loans are not eligible. To be eligible, all credit union accounts must be in good standing and member-owner must not be in bankruptcy.

Qualified loans must be:

- More than 3 months old and at least one payment must have been made
- Have a monthly payment of more than \$100/month
- Have not skipped a loan payment for this loan during the previous 12 months

**Note: Original, faxed, or DocuSign signature required below.**

Borrower Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Joint Account Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Complete and return this request to ECSFCU before the due date of the payment you would like to skip.

- Mail or drop off to the address below or
- Fax to: 619-588-2197 or
- Scan and email to [memberservice@eastcountyschools.org](mailto:memberservice@eastcountyschools.org)
- Call or text SKIP to 619-588-1515 and a copy will be sent to you via DocuSign to return electronically

INTERNAL USE ONLY	
<input type="checkbox"/> Date Request Received: _____	
<input type="checkbox"/> New due date FM: _____	_____ Initials
Is payment payroll/ACH <input type="checkbox"/> Yes <input type="checkbox"/> No    Accounting Dept Contacted _____	_____ Initials
<input type="checkbox"/> \$35 Skip-A-Pay Fee Received	
<input type="checkbox"/> Fee Charged to Share _____    Date _____	_____ Initials
<input type="checkbox"/> Share Comment: SKIP A PAYMENT FEE	
<input type="checkbox"/> GL 130550    GL Description: Skip Fee – Last Name / Member Number / Loan ID	
<input type="checkbox"/> Loan Comment (LC): Skip A Pay, skipping xx/xx/xxxx payment	