



Steven A. Devan Classified Employee Professional Development Scholarship

Fall 2026 Application Package

This [ECS Federal Credit Union](#) Scholarship is designed to support classified school employees in San Diego County with pursuing meaningful professional growth opportunities that enhance their skills, expand career pathways, and strengthen the educational communities they serve.

This scholarship reflects our commitment to investing in the ongoing development of the dedicated professionals who support students, educators, and school systems every day.

Instructions

1. Application form (pages 3-4) must be completed in a typed or clearly printed format
2. Applications must be received by **Sunday, October 18, 2026 at 11:59PM PDT**
3. Be prepared to include: At least one supporting documentation (e.g. registration info, pricing, course description), proof of payment and completion (for reimbursements), and/or supervisor approval (if requesting release time).
4. Submit your completed application AND supporting documentation via [Google Form here](#), or mail/drop off to:

ECS Federal Credit Union
Attn: Scholarship Committee
1069 Graves Avenue Suite #100
El Cajon, CA 92021-4573

Scholarship Guidelines

Applicants must:

- ✓ Be an ECS Federal Credit Union member with a funded account. [Not a member yet? Apply here.](#)
- ✓ Be a current classified school employee.
- ✓ Demonstrate how the requested professional development aligns with their current role and/or long-term career growth in education.
- ✓ Applicants may request up to \$1,000 per award cycle. Awards may be granted in full or in partial amounts.

For questions or more information, visit www.ECSFCU.org/scholarship or call/text (619) 588-1515 or e-mail marketing@ECSFCU.org.



Qualifying Professional Development

The scholarship may be used for professional growth opportunities including, but not limited to:

- College or university courses, tuition expenses
- Certification programs, exam or certification fees
- Conferences or workshops
- Coaching or mentoring programs
- Online learning platforms or professional subscriptions
- Required materials or textbooks
- Travel expenses or childcare expenses necessary to attend approved professional development
- Release time needed to participate in opportunities (*need Supervisor approval*)

Exclusions

The scholarship will not cover:

- Mandatory job training required by an employer
- District-paid curriculum or employer-funded professional development
- Non-career-related learning or hobby-based activities
- Expenses unrelated to the approved professional development request

Payment Structure

The scholarship may be awarded in one of two ways:

1. Reimbursement

For professional development already completed within the last 12 months from application date.

- Documentation is required (receipts, proof of payment, proof of completion/attendance).
- A short reflection describing the impact of the experience must be submitted.

2. Pre-Approval / Advance Funding

For future professional development opportunities up to 12 months from application date.

- A detailed explanation of the opportunity must be provided.
- Estimated costs and supporting documentation (registration info, syllabus, program outline, etc.) must be included.
- Payment may be issued directly to the provider or to the recipient, as appropriate. If funds are disbursed to the recipient, documentation of payment and proof of completion for the approved professional development activity must be provided.



STEVEN A. DEVAN

CLASSIFIED EMPLOYEE

PROFESSIONAL DEVELOPMENT SCHOLARSHIP

APPLICATION

APPLICANT INFORMATION

Full Name: _____ Date of Birth: _____

Phone Number: _____ Email address: _____

Home Address: _____

City: _____ State: _____ Zip Code: _____

Current Position/Title: _____ Years in Current Role: _____

School District/Employer: _____

PROFESSIONAL DEVELOPMENT REQUEST #1

Title of Course/Program/Event: _____

Provider/Institution: _____

Dates of Attendance: _____ Location (or online): _____

Is this request for (check one): ☐ Reimbursement (completed activity)

☐ Pre-Approval / Advance Funding (future activity)

Itemized Costs:	ITEM	AMOUNT
(e.g. tuition, fees,	_____	\$ _____
registration,	_____	\$ _____
travel expenses).	_____	\$ _____
Be prepared to	_____	\$ _____
submit supporting	_____	\$ _____
documentation	_____	\$ _____
for these costs)	_____	\$ _____

PROFESSIONAL DEVELOPMENT REQUEST #2 (OPTIONAL)

Title of Course/Program/Event: _____

Provider/Institution: _____

Dates of Attendance: _____ Location (or online): _____

Is this request for (check one): ☐ Reimbursement (completed activity)

☐ Pre-Approval / Advance Funding (future activity)

Itemized Costs:	ITEM	AMOUNT
(e.g. tuition, fees,	_____	\$ _____
registration,	_____	\$ _____
travel expenses).	_____	\$ _____
Be prepared to	_____	\$ _____
submit supporting	_____	\$ _____
documentation	_____	\$ _____
for these costs)	_____	\$ _____

*If you have additional requests, please submit them as a separate attachment
(in Word or PDF format) along with your application.*



PERSONAL STATEMENTS

Please describe your current role and career goals. Explain how this requested opportunity will aid your growth and how you plan to apply the knowledge gained.

Please explain how receiving this scholarship will help address the financial requirements for the opportunity you are seeking.

Please describe how the requested opportunity will benefit students, your school/district, or educational community.

CERTIFICATION AND SIGNATURE

I certify that the information provided is accurate and complete. I understand that if awarded, documentation of the professional development activity may be requested.

Applicant Signature: _____ Date: _____