



Skip-A-Loan Payment Request

I would like to skip a loan payment: Month: _____ Year: _____

☐ **Yes** I understand that this request is only for Auto, Signature, Recreational Vehicle/ Boat, Motorcycle/PowerSport, and Share Secured Loans at the cost of \$35 per loan*

Member Name(s): _____

Member Account Number: _____

Loan Description(s): _____

Daytime Phone Number: (_____) _____

Email Address: _____

Transfer \$35 Fee From: ☐ Share Savings ☐ Checking ☐ Check Enclosed

* All requests to skip a payment must be approved by the Loan Department. By signing this request, you agree to amend the terms of your original agreement and to repay the entire unpaid balance and accrued interest. Interest will continue to accrue on unpaid loan balance during the no payment period. Mortgages, Home Equity Products, Lines of Credit, Visa Credit Card Loans are not eligible. To be eligible, all credit union accounts must be in good standing and member-owner must not be in bankruptcy.

Qualified loans must be:

- More than 3 months old and at least one payment must have been made
- Have a monthly payment of more than \$100/month
- Have not skipped a loan payment for this loan during the previous 12 months

Note: Original, faxed, or DocuSign signature required below.

Borrower Signature: _____ Date: _____

Joint Account Signature: _____ Date: _____

Complete and return this request to ECSFCU before the due date of the payment you would like to skip.

- Mail or drop off to the address below or
- Fax to: 619-588-2197 or
- Scan and email to memberservice@eastcountyschools.org
- Call or text SKIP to 619-588-1515 and a copy will be sent to you via DocuSign to return electronically

INTERNAL USE ONLY

☐ Date Request Received: _____	
☐ New due date FM: _____	_____ Initials
Is payment payroll/ACH ☐ Yes ☐ No	Accounting Dept Contacted _____ Initials
☐ \$35 Skip-A-Pay Fee Received	
☐ Fee Charged to Share _____	Date _____ Initials
☐ Share Comment: SKIP A PAYMENT FEE	
☐ GL 130550 GL Description: Skip Fee – Last Name / Member Number / Loan ID	
☐ Loan Comment (LC): Skip A Pay, skipping xx/xx/xxxx payment	